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## 2020 Grassroots Grants Program Grant Guideline

### Maximum Grant Value \$25,000

### Guidelines to help food relief charities make a difference in their local communities

Projects must improve the lives of people experiencing hunger and/or food insecurity in the local community. To help local neighbourhoods we:

- partner with community food relief organisations who attract little funding from government and aren't big enough to generate significant fundraising income of their own.
- invest in projects that will improve the food relief charities capacity to deliver their programs or commence new programs to meet the demand in the local community.

### To be eligible for funding in the **Grassroots Grant** category, your organisation must:

- be located in the state you are applying for funding (i.e Feed Victoria grants are only available to food relief charities based within the state of Victoria)
- in this category we fund
  - minor capital works such as food storage
  - equipment such as fridges, freezer, stoves, ovens, kitchen equipment that are commercial grade
  - capacity building such as training
  - food staples through PFD Foods (maximum of \$10,000 on food staples)
- if applying for part funding for food transportation such as vans or trailers, other funding sources must be in place and confirmed
- funding request must be between \$5,000 - \$25,000. Grant amount must be **exclusive** of GST, delivery and installation costs
- provide a minimum of 12 months' worth of audited financials (not applicable if total income is less than \$1 million)
- receive less than 40% of your income for your food program from recurrent state, federal or local government funding (not applicable if total income is less than \$1 million)
- be endorsed as a deductible gift recipient (but not another ancillary fund). Deductible Gift Recipients must be listed with the Australian Taxation Office under Item 1 of the Table in Section 30-15 of the Income Tax Assessment Act, 1936

### The **Grassroots Grant** category does not Fund:

- major capital works
- GST, delivery and installation costs
- funding for petrol or fuel costs
- funding deficits
- operating costs
- projects outside the state you are applying for funding in (if you have operations in other states, they can apply under that specific state appeal.)
- organisations who have been operating for less than 12 months
- organisations who receive more than 40% of their annual funding for their food program from government (unless they have an income less than \$1 million per annum)
- auspiced applications



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- sponsorship or funding towards a marketing appeal/event or fundraising activities

### **Additional Information**

- All requests for fridges, freezers and kitchen equipment must be for commercial grade products. We will not award grants for domestic products as the warranty is voided if they are used in a commercial capacity.
- Feed Appeal has developed a partnership with Clemtech Australia to offer guidance and support with quotes and the purchase of commercial grade kitchen equipment, refrigeration and cooking equipment. While you are not obliged to purchase through Clemtech we provide a link to a cost effect catalogue of key items that are requested. You can contact Clemtech to discuss your needs, get a quote and if you are successful, for purchase of funded equipment. <Click Here> for details.
- Grants up to \$25,000 are allocated each year.
- Feed Appeal is unable to give funding to individuals or organisations that are not eligible recipients.
- In the interest of supporting many different communities our grants governance committee prefer not to support any one organisation for more than three consecutive years commencing 2019.
- Past recipients should wait until their previous project is acquitted before submitting a subsequent application.

### **Terms & Conditions**

Please be aware that the following terms and conditions will apply to all successful grantees:

- This funding is not recurrent and must be used between the 15<sup>th</sup> September 2020 and 30<sup>th</sup> August 2021.
- Any unspent funds are required to be returned to the Feed Appeal.
- You must advise any significant delay or change circumstances for your project or organisation. Any requested variations need to be submitted in writing for prior approval by the Feed Appeal.
- Acquit prior year's funds if required before next year's funding is released.
- Participation in a Grants announcement event in your state. Grant announcement event dates, time and location to be advised mid-September (Media are likely to be present for this event).
- Acknowledgement of and use of your state Appeal logo.
- Agree to participate in any publicity the Appeal arranges.
- Media and marketing through the Appeal's media partner, e.g. participate in interviews about the impact of the grants, submissions of media collateral, live marketing material and case studies (where appropriate).